

# PlayHub Team Leader

## ORGANIZATION DESCRIPTION

We are a non-profit organization with over 1,000 members and a 25-year history of providing programs and services that are affordable and accessible to a wide cross section of community members. Our mission is to enrich and empower the diverse communities of Northern Hills through advocacy, providing programs and services, supporting opportunities for engagement and therefore enhancing quality of life.

## DESCRIPTION

The PlayHub Team Leader is a new volunteer position offered by the Northern Hills Community Association (NHCA). Governed by the Mission Statement and working within the policies and procedures of the Association, the PlayHub Team Leader works with the Coventry PlayHub team on facilitating, enriching, and supervising the play environment.

- Unpaid Volunteer Position
- Start Date: Flexible
- Time Commitment: Average of 4-6 Hours per week (flexible as project needs are identified)
- Length Commitment: Minimum 6 months

## RESPONSIBILITIES

In collaboration with the Coventry PlayHub team:

- Inspect outdoor space to detect and correct safety hazards
- Set up loose parts and other resources throughout the Play Hub
- Lead and motivate PlayHub team volunteers
- Monitor and supervise Play Hub activities, ensuring the promotion and support of all play types
- Facilitate optimal play experiences for the children, encouraging free play
- Perform other related duties as assigned
- Coordinate play team volunteer shifts

## REQUIREMENTS

- Aged 18 or older
- Completion of Vivo Play Ambassador training is an asset
- Currently enrolled students are encouraged
- Excellent communication and leadership skills
- Previous experience working with youth
- Collaborative and team-working mindset and skillset
- Excellent time management skills and ability to multi-task and prioritize work

## BENEFITS OF VOLUNTEERING

- Receive an NHCA Membership after 20 hours of volunteering (local business discounts, program discounts and more!)
- Join a community platform to pursue your passion and make a difference in your community

- Gain volunteer hours and a deeper connection with the Northern Hills community
- The opportunity to network with a talented leadership team and Board
- Continue to develop interpersonal skills or apply your skills to help your community

### APPLICATION

Submit your application with your resume, cover letter and qualifications to [Volunteer@nhca.ca](mailto:Volunteer@nhca.ca)

We're an equal opportunity employer. All applicants will be considered for employment without attention to race, color, religion, sex, sexual orientation, gender identity, national origin, veteran, degree completion, or disability status.