

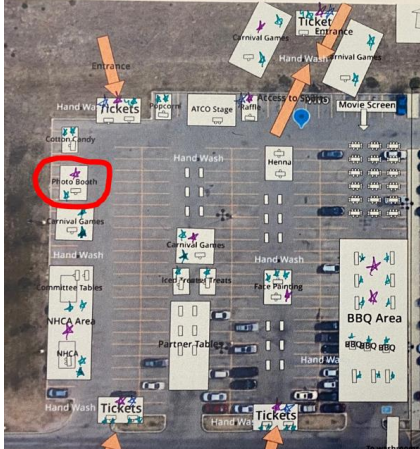











Family Fun Night - Volunteer Info Sheet

| Station | Location(s) on Map | Description | # of Station Leads | # of Casual Volunteers Needed | # of Raffle Volunteers Needed |
|----------------|--|--|--------------------|-------------------------------|-------------------------------|
| NHCA Area |  <p>The map shows the event layout with various stations. The NHCA Area is circled in red in the lower-left quadrant of the map.</p> | <p>An area to find out more about the NHCA and its events, programs, and projects. It is also a great place to meet the NHCA team and say hello!</p> | 1 | 4 | 0 |
| Carnival Games |  <p>The map shows the event layout with several Carnival Games stations circled in red. These are located in the upper-right and middle-left areas of the map.</p> | <p>We are going to have several carnival games stations where attendees can play games like horseshoes, tug-of-war, etc.</p> | 2 | 8 | 0 |
| Photo Booth |  <p>The map shows the event layout with the Photo Booth station circled in red in the upper-left quadrant of the map.</p> | <p>An area with a backdrop and props that can be used to take fun photos</p> | 1 | 1 | 0 |

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|---------------|---|--|--|-------------------------------|-------------------------------|
| Cotton Candy |  <p>The map shows an event area with various stations. A red circle highlights the 'Cotton Candy' station located near the top left, adjacent to a 'Tickets' station and an 'Entrance'.</p> | A station with a cotton candy machine where cotton candy can be served for a small amount of cash and/or people with the specific ticket. | 0.5 (station lead will be at both this location & popcorn stand) | 2 | 0 |
| Ticket Booths |  <p>The map shows an event area with various stations. Three red circles highlight 'Tickets' booths located near the top left, top right, and bottom center of the map.</p> | We will have several ticket booths located near all entranceways where attendees can purchase tickets for the barbeque, raffle, snacks, etc. | 4 | 16 | 4 |
| Popcorn |  <p>The map shows an event area with various stations. A red circle highlights the 'Popcorn' station located near the top center, adjacent to a 'Tickets' station and an 'ATCO Stage'.</p> | A station with a popcorn machine where popcorn can be served for a small amount of cash and/or people with the specific ticket. | 0.5 (station lead will be at both this location & cotton candy stand) | 2 | 0 |

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|----------------------------|---|---|--------------------|-------------------------------|-------------------------------|
| Raffle Stand |  | The raffle stand would be in charge of keeping track of raffle ticket purchases and conducting the ticket selection at the end. | 1 | 0 | 1 |
| Iced & Baked Treats Stands |  | These stands would be in charge of serving iced treats (i.e., freezies) and baked goods (i.e., cupcakes) for a small amount of cash and/or people with the specific ticket. | 1 | 2 | 0 |
| Arts Booth |  | This booth will be used for any sort of arts-related activities like an arts & crafts showcase or face painting. | 1 | 3 | 0 |

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|-----------------|--|--|--------------------|-------------------------------|-------------------------------|
| Barbeque |  | <p>We will be serving hot dogs, chips, and a drink for attendees who bought a ticket for it at our ticket booths.</p> | 2 | 12 | 0 |
| Sports Check-In |  | <p>In this area, we will be ensuring that attendees have their wrist bands on for contact tracing, and will also be providing information on our sports programs and how they can potentially sign up.</p> | 0 | 3 | 0 |

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|-----------------|--|---|--------------------|-------------------------------|-------------------------------|
| Traffic Control |  | <p>Traffic control will be in charging of directing attendees to the appropriate parking areas (either the small parking area next to the event area, or the overflow parking on the West Entrance). In the case of parking being full, traffic control can direct traffic to the neighboring plaza).</p> | 0 | 3 | 0 |
| Totals | <u>Total Number of Volunteers Needed: 75</u> | N/A | 14 | 56 | 5 |