

LAND ACKNOWLEDGEMENT: The NHCA would like to take this opportunity to acknowledge the traditional territories of the peoples of the Treaty 7 region in Southern Alberta, which includes the Blackfoot First Nation tribes of Siksika, the Piikuni, the Kainai, the Stoney Nakoda First Nations tribes of Chiniki, Bearspaw, and Wesley and the Tsuut’ina First Nation. Calgary is also homeland to the historic Northwest Métis and to Métis Nation of Alberta, Region 3.

Northern Hills Community Association

March 24, 2021

<p>Presidents Update</p>	<ul style="list-style-type: none"> • Going over Guide for Great Communities, we do not have a current statement on this.
<p>Clr. (Jyoti Gondek) Ward 3 Office</p>	<p>Representative: Ally Bates</p> <ul style="list-style-type: none"> • On Day 3 of the Guide for Great Communities planning, they will be debating it tonight. • NE Public Art Engagement - will bring several public art opportunities to the NE • NE Public Art Project approved \$120,000 for Ward 3
<p>MP (Michelle Rempel) Calgary Nose Hill Office</p>	<p>Representative: Jillian Montalbetti</p> <ul style="list-style-type: none"> • Able to get a support letter in for Canada Summer Jobs Grant in February, should have an update in a couple weeks • Digital Town hall in February • 3 Digital round-tables for business owners in April for business owners • Anticipating a federal budget on April 18th • Vaccines have been a big issue lately - disruption of supply via Overseas suppliers • Looking for clarification on anticipated behaviour guidelines for vaccinated people going forward • Extension of dosing dates - 3 weeks to 4 months? • Mandatory hotel quarantine - calling for ending of this requirement due to security and health concerns • Conservatives had a motion yesterday to call for federal government to establish a plan for people moving out of the lockdown, motion was defeated.
<p>NPC</p>	<p>Representative: Angela Williams</p> <ul style="list-style-type: none"> • New LOC addition to the neighbourhood map, needed to be cleaned up as well so we are sure about exactly which spaces are our responsibility <p><i>A MOTION WAS MADE: Northern Hills Community Association (NHCA) wishes to enter into a new license of occupation with the City of Calgary, with an end date of December 31, 2033, to add a portion of the land located at 118 Coventry Hills Drive NE, as indicated on the signed map, and the board supports the NHCA president</i></p>

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submitting a letter to the City of Calgary indicating as such. NHCA acknowledges that once the new agreement is in effect, the current agreement shall be surrendered.

[2021 LTR from NHCA Request for New LOC Lease](#)

[2021-013 Northern Hills CA Coventry Hills Dr LOC MapSched](#)

All in Favor, None Opposed, Motion Carried

- City of Calgary has extended the COVID relief fund until Q3 of 2021, April 5 new date to submit
- Department of Calgary Neighbourhoods has established another grant, Supporting Communities Grant
- NPC Board Report - March.


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**Northern Hills Community Association
Neighbourhood Partnership Coordinator Board Report
March 2021**

Financial Management					
COVID Relief Fund – Q4	<p>Thank you for the submission for relief funding for Q4 (Oct/Nov/Dec) – a reminder this funding is for non-negotiable operating costs only. The application is currently under review.</p> <p>Please note the application for 2021 Q1 funding opens on April 5th.</p>				
License of Occupation					
LOC Boundary Change (Coventry Hills site) – MOTION REQUIRED	<p>I am following up on the LOC boundary change that was requested in fall 2020 to better reflect the winter water service, planters, etc. surrounding the new basketball court in Coventry Hills.</p> <p>I do not have a copy of the board motion that NHCA made to enter into a new LOC with the boundaries changed specifically for this location.</p> <p>I do need a copy of the minutes to proceed with the change in the LOC, if you do not have a copy – can the board make a new motion?</p>				
Grants					
Inspiring Neighbourhoods Grant	<p>Calgary Neighbourhoods is pleased to announce the launch of the Inspiring Neighbourhoods Grant (ING). Developed out of the This Is My Neighbourhood (TIMN) program, the Inspiring Neighbourhoods Grant is a matching grant, intended to support communities in creating a city of safe and inspiring neighbourhoods.</p> <p><u>Purpose</u> The Inspiring Neighbourhoods Grant supports community-led projects and initiatives.</p> <p><u>Objectives</u> The Inspiring Neighbourhoods Grant aims to:</p> <ul style="list-style-type: none"> • Support communities in becoming more socially cohesive with safe, inclusive spaces and programs that respond to residents’ needs • Help residents feel an increased sense of belonging and contribute meaningfully to their neighbourhood • Develop community groups that are resilient and working towards achieving greater sustainability <p><u>Funding Streams</u> The grant supports projects under the following five streams. Amounts granted must be matched by the community association applicant:</p> <table border="0"> <tr> <td>Beautification and Placemaking</td> <td>Maximum funding \$12,000</td> </tr> <tr> <td>Communication and Engagement</td> <td>Maximum funding \$10,000</td> </tr> </table>	Beautification and Placemaking	Maximum funding \$12,000	Communication and Engagement	Maximum funding \$10,000
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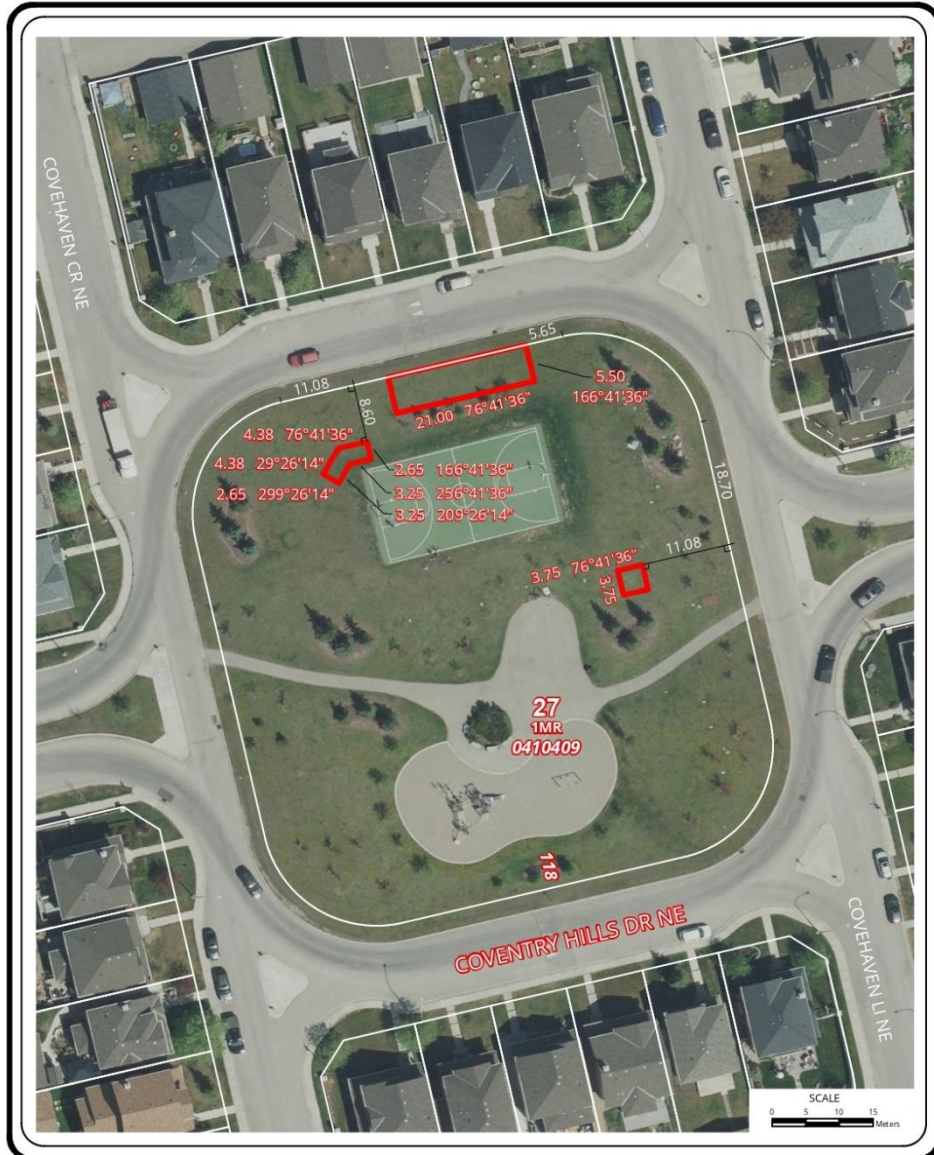
	
	<p>Community Education and Safety Maximum funding \$5,000 Social and Recreation Programs Maximum funding \$2,500 Technology Maximum funding \$5,000</p> <p><u>Role of the Neighbourhood Partnership Coordinator (NPC)</u> Your NPC will be able to provide information on the grant and support your project. Connect with your NPC to discuss project eligibility before submitting an application.</p> <p>Grant Website: Inspiring Neighbourhoods Grant (calgary.ca)</p>
Energizing Spaces Fund – Federation of Calgary Communities	<p>Deadline – March 31, 2021</p> <p><u>Appliances</u> Apply to replace your old worn out electrical appliances. Pictures are worth a thousand words... so show us how old and gross they are! Our judges also like to know why these are important to your space. Applicants can apply for any number of appliances up to a maximum of \$10,000. Apply Now</p> <p><u>Rink and Safety Lighting</u> Apply for up to \$10,000 to replace your outdoor lighting. Rink lights, outdoor lights on the building’s exterior and parking lot lights will be considered. Apply Now</p>
Connecting City Resources	
City of Calgary Engage	<p>Be sure to check engage.calgary.ca for continual updates on engagement projects with the City of Calgary.</p> <p>Currently open for input are:</p> <ul style="list-style-type: none"> • 12 Mile Coulee Trails • CLIP Newcomer Survey • Kensington Area Improvements • Community Planning along the Green Line • Explore Your Street Survey
Guidebook for great communities	<p>The Guidebook is a policy document and the updated Guidebook is online at www.Calgary.ca/guidebook. An update on the Guidebook will be presented before committee on January 13 with another appearance before committee scheduled for February 3, followed by City Council on March 22. The public is able to speak on this item at committee or City Council. Guidebook 101 sessions are being planned to take place between January 25 and March 19 and will be posted online once confirmed.</p>
Borrow a Chromebook from Calgary Public Library	<p>Need a computer at home? Now you can borrow one from the Library! Take home a Chromebook for up to eight weeks. All you need is your free Library card and an internet connection.</p> <p>Learn more at www.calgarylibrary.ca/borrow-a-computer</p>



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Public Relations	
Free Wood Chips for Community Gardens	<p>https://getchiptdrop.com/</p> <p>Looking for free wood chips near you? We've got you covered. ChipDrop finds local tree companies working in your area and notifies them that you would like some wood chips or logs (or both). The next time their truck is full they can pull up your information through our service and deliver the wood chips straight to your driveway, even if you're at work.</p>
Other	
Federation of Calgary Communities	<p>Table Talk: Volunteer Recognition – Tuesday, March 23 Administrator's Meeting: Wednesday, March 24 Demystifying Financial Statements – Thursday, March 25 Lunch n' Learn: What is Zoning? – Thursday, April 1</p> <p>To register and view all online/virtual workshops and sessions visit calgarycommunities.com/our-events/</p>
Government of Alberta - Community Development Unit	<p>Free training opportunities, such as strategic planning, board governance, building leadership capabilities, fund development and grant writing, evaluation, public and stakeholder engagement, developing partnerships, and collaborative relationships that are tailored to your community groups, non-profit organizations, and volunteer teams.</p> <p>For more information, please go to Information and to register for any workshops go to Register.</p> <p>Email contact is: communitydevelopment@gov.ab.ca or call 310-0000 then dial 780-963-2281.</p>

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- 2021-013_Northern_Hills_CA_Coventry_Hills_Dr_LOC_Map



 	NORTHERN HILLS COMMUNITY ASSOCIATION (Coventry Hills Drive Site) LICENSE OF OCCUPATION	DESCRIPTION PORTIONS OF PLAN 0410409; BLOCK27; LOT 1MR LEGAL / MUNICIPAL ADDRESS: 118 COVENTRY HILLS DR NE COMPRISING 149.8 Sq. m. or 0.015 ha. (0.037 acres)	DRAWN BY D.L./PO DATE 2021-02-23	SHEET NAME SCHEDULE "B2" FILE NO. 2021-013
	<small> COPYRIGHT 2021 The City of Calgary. ALL RIGHTS RESERVED. NO PART OF THIS MAP MAY BE REPRODUCED IN ANY FORM OR BY ANY MEANS WITHOUT AN APPROPRIATE LICENSE AGREEMENT ISSUED BY THE CITY OF CALGARY. COPYRIGHTS AND ALL OTHER RIGHTS RESERVED. THE CITY OF CALGARY PROVIDES THIS INFORMATION IN GOOD FAITH, BUT PROVIDES NO WARRANTY AND ACCEPTS NO LIABILITY ARISING FROM NEGLIGENCE, NEGLIGENCE OR MISLEADING INFORMATION OR ITS APPROPRIATE USE. INFORMATION IS MAINTAINED ON A REGULAR BASIS. </small>			

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BOARD BUSINESS	
Executive Update	<ul style="list-style-type: none"> Financial are back, we can schedule an AGM
Advocacy	<ul style="list-style-type: none"> Q from TK – I've been hearing murmurings about the City Guidebook, can we hear what our (NHCA) position is on it?
Office	<ul style="list-style-type: none"> Request to review and approve a number of Staffing policies and 1 revised Privacy Policy: <p>A MOTION was made: "BE IT RESOLVED THAT the NHCA approve the NHCA Policies S001 and S003 through S008 and G001 as presented."</p> <p>All in Favor, None Opposed, Motion Carried</p> <ul style="list-style-type: none"> Preparing to re-open the office for public appointments Got a new member management software and merchant provider <ul style="list-style-type: none"> Running Gardens Registration through it now Working on moving all the membership registration process to new software and import of current members Once it is complete will cancel the services with the current software and merchant providers Designing/visualizing a new website (Moqup software) Database Creation - Questionnaire for Members, Business Members, Volunteers and Subscribers - Streamlining questions as per audience Inventory <ul style="list-style-type: none"> Inventory Work - Enumeration and Valuation New Item Management Checklist
Finance	<ul style="list-style-type: none"> 5 Year Business Plan would be great to have it done for the AGM Creating Coventry Request for Budget: <ol style="list-style-type: none"> We will eventually get a water & power bill for the winter water supply, but Creating Coventry doesn't know how much. Creating Coventry will be using water from the garden spigot again to water the pollinator corridor. Again, no idea how much?

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	<p>3. Volunteer appreciation- budget of a certain amount or coffee cards or something for project builds, rink & weeding volunteers</p> <p>4. Annually, we might want to add \$100-200 towards plants/seeds/bulbs and mulch for the sunflower garden and raised bed in the Roundabout Park (where the court & rink are)? Creating Coventry is not sure whether we have a casino line for that though, as it was considered "beautification". However, we could write a UoP application to include all those.</p>
Fundraising	<ul style="list-style-type: none"> • Planning to have an Auction - Sept 2021 <ul style="list-style-type: none"> • Revenue of \$10,000 • Expenses of \$800 (General) in Aug 2021
AGLC	<ul style="list-style-type: none"> • Set AGLC Use of Proceeds training date/time • Use of Proceeds Requests in progress: <ul style="list-style-type: none"> • Add Harvest Hills Rink LOC (Facility Related only 100%) • Add Harvest Hills Hub OOA (Facility Related only 100%) • Update for newest Office & Storage Lease (Administrative costs – Maximum 10%) • Request that the board manual is updated with current list of Use of Proceeds – A Director to do this
Grants	<ul style="list-style-type: none"> • CIP Operating Grant – Need Organization Development ideas for \$15K in addition to \$60 Core funding (Grant Deadline May 15) • Project/Event Ideas Form Tab in Grants • Need Approval of Diversity Statement for Grant Applications • Inspiring Neighbourhoods Grant Application - motion needed after discussion in Mural Committee Section <p>A Motion was made: “BE IT RESOLVED THAT the NHCA apply for the Inspiring Neighbourhoods Grant.”</p> <p>All in Favor, None Opposed, Motion Carried</p> <p>A Motion was made: “BE IT RESOLVED THAT the NHCA approve policy #G002 as presented.”</p>

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All in Favor, None Opposed, Motion Carried



Grant Update – March 24, 2021

General Updates

Teams Access

Please let Chris Abdalla know if you do not have access to Grants Team

Team Update

Welcome Jose to the Grants Team as a volunteer

Weekly Committee meeting

Tuesdays at 4pm in Teams

Open door policy

Funding Project/Ideas Form in Grants Team

This list will be used to match identified grant opportunities with NHCA committee ideas/projects/events

Grant Updates

Civil Society Fund – NHCA Civil Society Digital Platform Project - Applied

Application Submitted – Jan 20, 2021 - [CSF Final Application](#)

Canada Summer Jobs – Applied

Application Submitted – Jan 28, 2021 - [Canada Summer Jobs Application](#)

TD Parks People Grant – Applied

Application Submitted – March 1st, 2021 - [TD Parks People Grant Application](#)

Committee of 10,000 - Applied

Application Submitted – March 1st, 2021 - [Committee of 10000 Application](#)

FCL Community Investment Fund – Deadline March 31, 2021

<https://www.fcl.crs/sustainability/community-investment-fund>

Applying for Community Events Project including:

- Harvest Hills Hub activities
- Senior walks
- Jane's Walk
- Geocaching
- Volunteer Wind-Up

Community Initiatives Program (CIP) - Operating grant – Deadline May 15th, 2021

[CIP Operating - Guidelines](#)

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Grant Update – March 24, 2021

The Community Initiatives Program (CIP), Operating grant stream supports core operations and capacity building for non-profit organizations whose mission, outcomes, and services makes an impact in one of the following priority areas:

- enhancing the quality of life of Albertans by providing direct programs and services that address social issues
- creating equitable access to human, social and economic resources and services for all Albertans
- supporting community collaborations, involving multiple organizations to address broader human or social issues

The CIP Operating stream is designed to meet the unique and diverse needs of non-profit organizations through 2 levels of funding.

- Eligible non-profit organizations may receive up to:
 - \$60,000 for core funding
 - supports the operations and administration of an organization to further its mission, rather than specific projects
 - \$15,000 for organizational development funding
 - supports a broad range of activities designed to strengthen the organization

Canada Post Community Grants – Deadline April 31st, 2021

<https://www.canadapost.ca/cpc/en/our-company/giving-back-to-our-communities/canada-post-community-foundation.page>

Community-based support projects

Eligible projects increase the capacity of an organization. Such projects create or expand services rather than maintaining existing services, for example hiring staff or purchasing new equipment.

Project grants can total up to \$25,000 each.*

Working on possible youth art programming

CIRA's Community Investment Program grants - Deadline April 14th

https://www.cira.ca/improving-canadas-internet/grants?utm_source=newsletter&utm_medium=organic-email&utm_campaign=FY21&utm_content=the-dot-7

Potential training for Newcomers or Seniors in Digital Literacy

Enhanced Covid 19 Business benefit – Opens Mid-April 2020 – Eligibility needs to be confirmed

<https://www.alberta.ca/enhanced-covid-19-business-benefit.aspx>

The Government of Alberta has committed \$120 million in funding for the Enhanced COVID-19 Business Benefit.

The benefit will provide funding to businesses that have experienced a revenue reduction of at least 60%. Payments will be calculated based on 15% of the eligible business's monthly revenue, up to a maximum of \$10,000.

Partner Grant Updates

Grant that will be under NHCA name

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Grant Update – March 24, 2021

Mural Team

Healthy Community Initiative – Deadline March 9, 2021 - Applied
<https://communityfoundations.ca/initiatives/chci/>

Inspiring Neighbourhood grant – Deadline ongoing
<https://www.calgary.ca/csps/cns/Inspiring-Neighbourhoods-Grant.html>

Creating Coventry

PFC Building Communities grant - Deadline May 1st, 2021

CFEP -Small Funding Stream – Deadline May 15th, 2021

Upcoming Grant Opportunities

Contact Chris Abdalla for Grant related inquiries.

The New Horizons for Seniors Program (NHSP) – Date unknown (2021 not announced)
Community-based project funding supports activities that engage seniors and address one or more of the program's five objectives: volunteering, mentoring, expanding awareness of elder abuse, social participation and capital assistance. These projects are eligible to receive up to \$25,000 in grant funding and, as of this year, up to \$5,000 in new small grants funding for organizations that have not received funding within the last five years. Approximately \$35M is provided each year for community-based projects.

You can only apply to the program for 1 grant, either for a small grant up to \$5,000, or a regular grant up to \$25,000.

TC Energy Community Giving – Deadline ongoing
<https://www.tcenergy.com/community-giving/build-strong/>


Alberta Blue Cross Healthy Communities Grant Program – Deadline June 2021
<https://www.ab.bluecross.ca/aboutus/healthy-communities-details.php>

First Calgary - Small Grants
<https://www.firstcalgary.com/neighbourgood/grant-applications>

Grant Resource

<https://www.canada.ca/en/employment-social-development/services/funding.html>

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	 <h2 style="display: inline;">Grant Update – March 24, 2021</h2> <p>https://www.alberta.ca/grants-for-non-profits.aspx</p> <p>https://calgaryfoundation.org/grantsawards-loans/types-of-grants/community-grants/</p> <p style="text-align: right;">Page 4 4</p>
Projects & Programs	<ul style="list-style-type: none"> • Keep delivering and improving the Good Food Box Northern Hills depot
Member Relations	<ul style="list-style-type: none"> • Starting preparation for Membership drive
Business Relations	<ul style="list-style-type: none"> • Discussion of BBD request for a letter <ul style="list-style-type: none"> • Policy going forward • Planning to have Business Fair - Nov 2021 <ul style="list-style-type: none"> • Revenue - \$600 for tickets • Revenue - \$300 for sponsorship • Revenue - \$750 for business membership • Expenses - \$175 marketing and will need the space if physically possible • Some Business Memberships are being bought, but still waiting on a new Max version that has more incentives as this is what Businesses have asked for as the current two we have aren't quite as attractive.
Planning & Development	<ul style="list-style-type: none"> • Guidebook for Great Communities statement? <ul style="list-style-type: none"> • Board chooses not to have a statement on the Guidebook at this time - David will draft a statement to state our opinion
Volunteer Relations	<ul style="list-style-type: none"> • Succession Planning: Any Directors NOT planning to stand for re-election at the upcoming AGM?
NHN Newsletter	<ul style="list-style-type: none"> • The newsletter continues to grow with new advertisers and more and more and more people are sending in recipes and photos for the contest. • Finalizing the seniors newsletter planning • Newsletter Readership Data Analysis

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Sports	<ul style="list-style-type: none"> • Working on flyers for soccer and Field hockey and sponsorship for this year. • Field Hockey and Slo-Pitch budget numbers would be a must from Casino funding. The Soccer budget are items that will need replacement over the next year but only if there is a grant or still casino funds available. The first two are a priority. However, if there is enough money left in your Casino funds and it needs to be used up, these are the items that would be first soccer priority. • Please also note: SoccerTech has already gone ahead and ordered 35 Field Hockey Balls (underlined in Teal) with their next shipment from Pakistan to expedite the process. <p>Motion: NHCA agrees to use Casino funds to purchase equipment for a field hockey program start-up with a cap (sticks and balls) upon confirmed approval from the AGLC.</p> <p style="padding-left: 40px;">All in Favor, None Opposed, Motion Carried</p> <p>Motion: NHCA begins the process of replacing soccer supplies from any excess Casino funds.</p> <p style="padding-left: 40px;">All in Favor, None Opposed, Motion Carried</p>
Arts and Crafts	<ul style="list-style-type: none"> • Arts & Crafts Survey Results (view on your own time) • Starting next month, every 2 week, online art club meetings. Place to share and discuss personal art projects. Will be hosted in zoom, free to join. • Little Free Art Boxes to be put up in community. Will be a place to pick up small craft kits, colouring pages, and share supplies, etc. Similar to little libraries. <ul style="list-style-type: none"> • Next A&C committee meeting in April
AHIH	<ul style="list-style-type: none"> • 2021 NHCA Free Tax Clinic Update ("CVITP - community volunteer income tax program"): <ul style="list-style-type: none"> • Started on March 15, 2021, running until April 30, 2021 • Recruited volunteers from our previous years, currently have 4 volunteers - they are all trained and registered as volunteers with the CRA's CVITP program • Two co-coordinators (Sam & Winnie) • This year has been completely online; virtual intake, appointment booking, appointments (using Teams/phone), and filing (digital software provided by CRA to volunteers) • We are aiming to file at least 10 tax files this year • So far, we have filed 9 returns in total in the first 9 days of the clinic <ul style="list-style-type: none"> • We are on track to reach above 10 tax filings soon • Most of the clients came from our posting on the CRA website, and a few inquiries from social service organizations

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	<ul style="list-style-type: none"> We need to keep up the momentum of the clinic and service into April, please help spread the word about our tax service!! Heather has helped us further distribute our tax clinic amongst our current partners/organizational contacts We will apply for the CRA CVITP grant on May 1st, 2021 -- \$500 grant available for clinics that submit above 10 tax files
Northern Hills Connect	<ul style="list-style-type: none"> Home-Based Business workshops were a success – final meet happening Monday. Coordinating to add participants to NHCA online business directory. Have asked to meet with participants to identify ways the NHCA can support the group moving forward <ul style="list-style-type: none"> Honorarium paid to NHCA for support provided
Beautification & Gardens	<ul style="list-style-type: none"> Sign Update Enmax- Energizing Spaces Fund (Federation of Calgary Communities) https://calgarycommunities.com/energizingspaces/ <p>A Motion was made: "BE IT RESOLVED THAT the NHCA apply for the Energizing Spaces Fund powered by ENMAX Grant."</p> <p>All in Favor, None Opposed, Motion Carried</p> <ul style="list-style-type: none"> Request for funding for Garden Training - AGLC funds? Panorama community garden Coventry garden fence <p>A Motion was made: "BE IT RESOLVED that funds from the AGLC be used for the garden training workshop."</p> <p>All in Favor, None Opposed, Motion Carried</p>
Mural	<ul style="list-style-type: none"> Mural Discussion / Update <ul style="list-style-type: none"> Ian to follow-up with Kim on requirements to continue with grant for this project

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Northern Hills Mural Pathways Community Project

General Project Timeline & Milestones

March

- Develop/gather necessary information for fundraising
- NHCA to confirm mural materials remaining from 2018
- Source project materials
- Confirm MOU document and secure property owner permissions for mural
- Fundraise
- Source storage facility for project materials

April

- Design pathway as funding is confirmed
- Determine project installation schedule based on current Covid situation
- Secure permits as required
- Call for Artists, establish art jury
- Order project supplies as grant funding confirmed; order paint for fence prep
- Recruit volunteers for fence preparation

May

- Fix fences, clean up debris along fence lines
- Order mural paint
- Fundraise
- Secure permits as required
- Confirm mural event details
- Begin pathway landscaping and beautification as funding allows and is received
- Review and revise project installation schedule based on current Covid situation

June

- Recruit volunteers for mural event
- Prepare fence for mural
- Confirm mural event details
- Fundraise
- Secure permits as required
- Continue pathway landscaping and beautification as funding allows
- Review and revise project installation schedule based on current Covid situation

July

- Mural paint received
- Secure permits as required
- Continue pathway landscaping and beautification as funding allows
- Review and revise project installation schedule based on current Covid situation
- Mural painting event

August/September/October

- Complete reports, thank everyone
- Complete landscaping and beautification as funding allows

Note: Project timelines will continually be revised as project evolves over the next 3 months.

LAND ACKNOWLEDGEMENT: *The NHCA would like to take this opportunity to acknowledge the traditional territories of the peoples of the Treaty 7 region in Southern Alberta, which includes the Blackfoot First Nation tribes of Siksika, the Piikuni, the Kainai, the Stoney Nakoda First Nations tribes of Chiniki, Bearspaw, and Wesley and the Tsuut'ina First Nation. Calgary is also homeland to the historic Northwest Métis and to Métis Nation of Alberta, Region 3.*

<p>Harvest Hills Hub</p>	<ul style="list-style-type: none"> • Our Library Box suffered some damage over the last couple of week. Hub volunteer Ray Crockett has donated his time to build new doors and will be installing them in the next week. Approx. \$35 in materials so far. Won't be much more than that, if anything. - Contact for reimbursement? <ul style="list-style-type: none"> • We are planning a Plant Exchange in Partnership with The North Hills Garden Group. Sunday, June 6th for 1:30pm – 3:30pm at the HH Community Gardens. • Hula Hoop Classes. Instructed by local resident Daniella Duenas. 4 consecutive weeks in July. She will get back on what evening / time works best for her. • Update. Nikki spoke with NPC Angela regarding Mad Science Camp – could be a possibility. They are going to discuss further and we will hear back via Nikki on their decision. • Maker's Market – August 21st, 2021 5pm - 9pm @ Harvest Hills Hub park space. <p>Full details of all events in the attachment. Update Filed - Action/Discussion Required</p>
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Harvest Hills Hub Update – March 2021

1). Our Library Box suffered some damage over the last couple of week. Hub volunteer Ray Crockett has donated his time to build new doors and will be installing them in the next week.

Approx. \$35 in materials so far. Won't be much more than that, if anything.

Who can Ray submit receipts to for reimbursement?

2). We are planning a Plant Exchange in Partnership with The North Hills Garden Group. Sunday, June 6th for 1:30pm – 3:30pm at the HH Community Gardens.

-Outdoor Garden Plants and Indoor Houseplants.

-Advertising Plan. April / May Newsletters. Facebook, sandwich board signs, Hub newsletter, NHCA social media.

We will put out our whiteboard signs on or after May 25th, 2021.

Message:

Plant Exchange June 6th

@ HH Community Gardens.

Drop off plants @ 1:30pm.

Free plants @ 3pm.

Advertisement:

Houseplant / Garden Plant Exchange, Sunday, June 6th 1:30 to 3:30

Exchange located adjacent to Harvest Hills Community Garden (520 Harvest Lake Drive NE)

Bring your indoor and outdoor plants to exchange. One for one exchange.

Drop off your plants at 1:30pm.

We will begin the exchange at 2:00pm with any remaining plants at 3:00pm to everyone.

Masks and physical distancing are a must.

Bring your own chair and beverage of choice.

*Please attach plant tag to each plant.

The Hub will provide:

- seven tables for plants.
- pens, clipboards.
- hand sanitizer for each table.
- sandwich board sign (at the entrance to Harvest Lake Drive).
- sandwich board sign (at the exchange location reminding of masks, physical distancing and one way foot traffic).

The North Hills Garden Group will provide:

- signs for each table (labelling type of sun exposure and a separate table for indoor plants).
- resources to manage the process, direct people and provide plant knowledge.
- tickets, noting number of plants to exchange.
- additional plant tags.

LAND ACKNOWLEDGEMENT: The NHCA would like to take this opportunity to acknowledge the traditional territories of the peoples of the Treaty 7 region in Southern Alberta, which includes the Blackfoot First Nation tribes of Siksika, the Piikuni, the Kainai, the Stoney Nakoda First Nations tribes of Chiniki, Bearspaw, and Wesley and the Tsuut'ina First Nation. Calgary is also homeland to the historic Northwest Métis and to Métis Nation of Alberta, Region 3.

We need to purchase more dry erase markers and denatured alcohol for the whiteboards and hand sanitizer for participants. These are the only costs associated with this event

3). Hula Hoop Classes.

Instructed by local resident Daniella Duenas. 4 consecutive weeks in July. She will get back on what evening / time works best for her.

-Yana to handle registration? Must have valid NHCA membership. We would like to begin registration June 1st, 2021.

-50 max in registration pool for hoop.

-Will be capped at # of participants allowed by AB Health. First come, first served.

-Set up hoops 2m apart for proper spacing.

-Disinfect and set up registration table with COVID questionnaire and registry.

-Start check in 10-15 minutes before class:

- Hub rep will perform verbal COVID questionnaire, and

- Check names against registration. Ensure we have all contact information in case COVID contact tracing is required.

-All participants must keep original hoop. Must spray hoop with disinfectant and wipe down before leaving on ground to dry.

-Table, clipboard, pens must be wiped with disinfecting wipes or spray and paper towel after use.

**We will offer one free class (hoop only) for any drop in participants that show up without an NHCA membership. We need to record the participant's name and email address to check against future drop-ins. We will advise them at the class to purchase a membership and register for the program through NHCA prior to the following class.

-Advertising Plan. May Newsletter. Facebook, sandwich board signs, newsletter, NHCA social media.

*Costs associated with this event would be instructor fees only (\$75 / hour @ 4 hours = \$300 total AGLC funds). We can reuse hand sanitizer from plant exchange.

4). **Update. Nikki spoke with NPC Angela regarding Mad Science Camp – could be a possibility. They are going to discuss further and we will hear back via Nikki on their decision.

5). Maker's Market – August 21st, 2021 5pm - 9pm @ Harvest Hills Hub park space.

-Pre-registration for sellers with contact info, merchandise info, etc.

-Maker Showcase. Feature seller's/maker's on our Facebook page / newsletter leading up to event.

-Andrea is making a tip sheet for sellers/makers.

-We will allow minors to sell.

-We will allow services.

-We will allow MLM's, "Sales Consultants" – Tupperware, Makeup, etc.

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	<p>-We will allow food sales (premade). Put on registration form a checkmark box that they ensure have all necessary permits to sell food/beverage.</p> <p>-Free tables / booths ok with NHCA. We will encourage people to BYO Table, but will lend out tables as needed.</p> <p>-We will use marking paint to delineate booth areas and flow of traffic.</p> <p>-A welcome table. Two raffles – one for all participants, and one for people with valid NHCA memberships only? An NHCA rep could be selling memberships and running this second draw. Idea: NHCA could have a raffle prize - \$100 to spend at the Maker’s Market. Draw @ 7pm?</p> <p>-Advertising Plan. Facebook, sandwich board signs, Neighbour Rap, newsletter, NHCA social media, Bold Signs?</p> <p>For additional information please contact committee chair Victoria Henry @ harvestplayground@nhca.ca or Tamara Keller (Director, NHCA).</p> <p>Thank you!</p>
BSC / BlockWatch	<ul style="list-style-type: none"> • Steve Kelly is retiring in November.
Marketing	<ul style="list-style-type: none"> • Marketing Calendar update and review (link to follow) <ul style="list-style-type: none"> • Expectations moving forward: view calendar at the monthly board meeting to share upcoming 3 months NHCA activities. Directors will need to work with committees for on-going updates – facilitating volunteer recruitment, NHCA communications, and budget process.
IT	<ul style="list-style-type: none"> • LastPass - \$5.50/month • Contact list of emails for email management • Events - Federation of Calgary Communities
MOTION TO ADJOURN	<p>A Motion to Adjourn was called at 11:28 pm.</p> <p>All in Favor, None Opposed, Motion Carried</p>