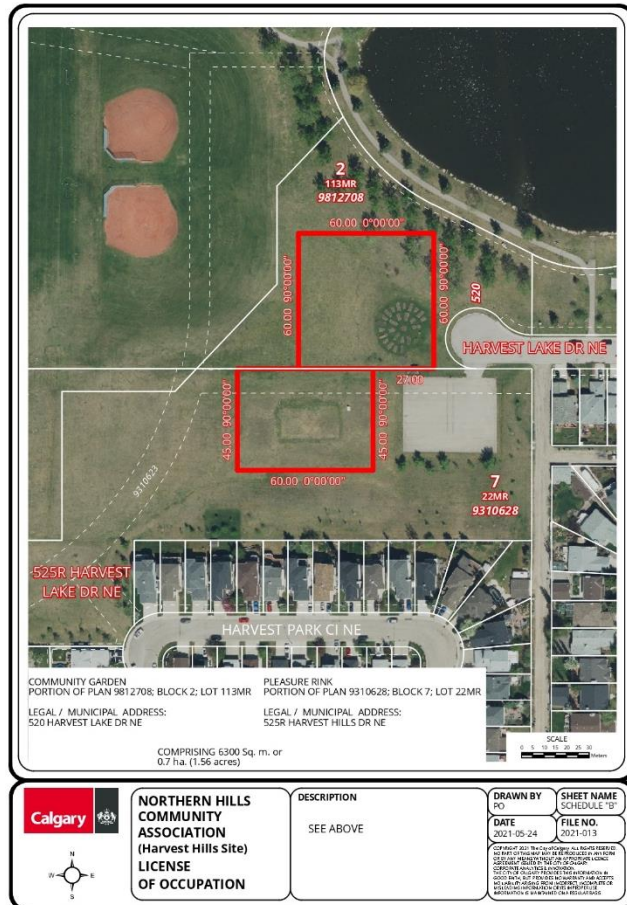


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Northern Hills Community Association

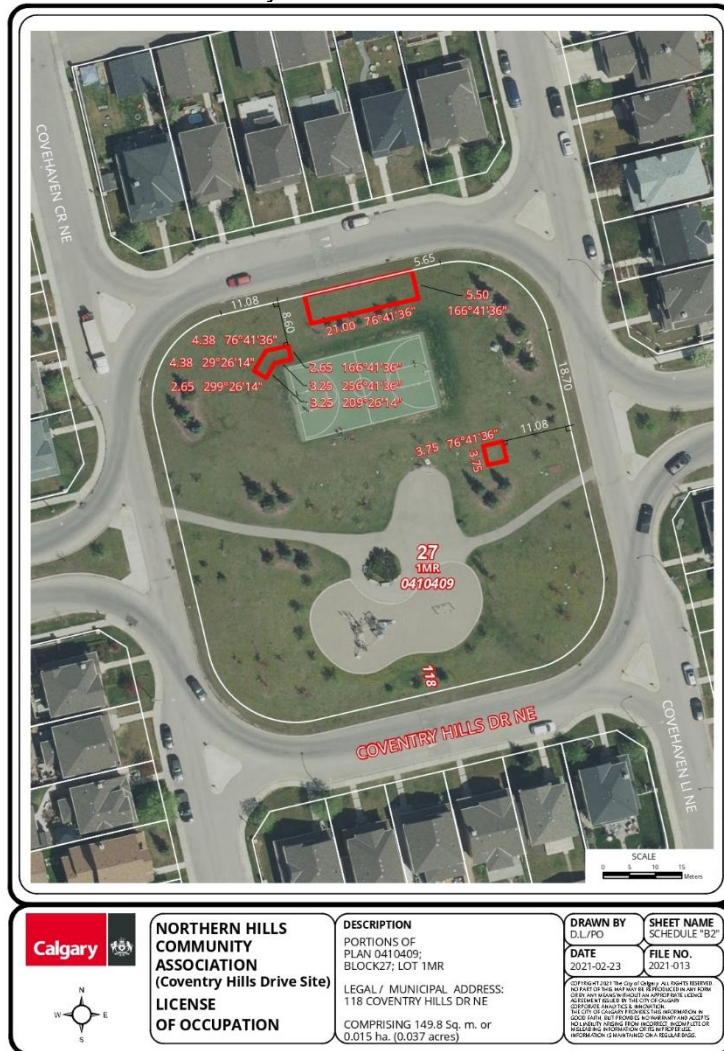
GUEST UPDATES	
Public Announcements	
Clr. (Jyoti Gondek) Ward 3 Office	<ul style="list-style-type: none"> • Will not be present during city election.
MLA (Mohammed Yaseen) Calgary North Office	<ul style="list-style-type: none"> • Many thanks to everyone for working hard during this difficult year. • Volunteer Awards available, looking for nominees: <ul style="list-style-type: none"> • Ministerial award for seniors • Alberta STAR Awards • Our office is always open for feedback and suggestions • Critical workers benefit program (fast food, taxi drivers, hotel and restaurant workers, etc. for \$25/hr or less) for more information - on Facebook • JOBS NOW program also available Calgary.north@assembly.ab.ca or 403-274-0321
NPC (Angela Williams)	<ul style="list-style-type: none"> • Covid relief for Q2&3 will be available July 5 • Status of current LOCs and overview <ul style="list-style-type: none"> ◦ Schedule B Harvest Hills

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○ Schedule B Coventry Hills



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○ LOC Overview



Highlights of License of Occupation (LOC) with The City of Calgary

Northern Hills Community Association

Term:

The NHCA holds a 15-year LOC ending December 31, 2033 with three locations:

- 525R Harvest Hills Drive NE (garden / outdoor rink)
- 90 Covepark Square NE (garden)
- 118 Coventry Hills Drive NE (winter water service, flower beds)

Fee:

The NHCA pays a non-refundable License Fee to The City of Calgary for the use and occupation of the Lands and Facility. The rent is \$150.00 per term paid in advance (\$10 per year).

Net Licence:

The NHCA agrees to pay, in addition to the License fee, all expenses incurred on the Lands and Facility including all insurance or maintenance charges.

Use and Occupation / Management of the Lands:

The land and facility can be used for NHCA purposes only, and consistent with the current Land Use Bylaw IP2007 (land use designation S-SPR).

Public Use Policy: The NHCA must provide the opportunity for 50% public participation in programming and facility use.

Installation of Improvements:

Before beginning any Improvements that cost more than \$50,000 or any that require a development permit, the NHCA must submit detail designs, specifications and cost estimates. You may also have to submit the Improvements for a technical and financial review.

Ensure that all required permits and licenses are in place.

Ensure that no liens, mortgages or other encumbrances are attached against the Lands.

Repairs and Maintenance:

The NHCA agrees to take proper care of the Lands and Facility as would a careful and prudent owner and keep the Land and Facility in good working order and good repair at the Association's cost.

Insurance:

The NHCA agrees to maintain insurance policies on the Lands and Facility (a minimum of not less than \$5,000,000 comprehensive general liability insurance policy). This includes all risk during the course of construction of any Improvements.

Financial Reporting:

The NHCA agrees to submit its signed annual audited financial statement within 30 days of its AGM.

This is only an overview. Please refer to your License of Occupation for more information.

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Financial statements

LOC clause 15.1 The Association agrees to submit its annual audited financial statement to the General Manager within THIRTY (30) DAYS of its annual general meeting where the annual audited financial statement is presented to the members of the Association for their review.

Insurance

LOC Clause 13.5- The Association agrees to provide certificates of insurance to the City at the beginning of the Term. The Association agrees to also provide proof, to the City's satisfaction, of the renewal or continuance of the Association's insurance before it expires.

Business Plans

Defined as;

"Business Plan" means a guiding document for the Association which, at a minimum, must satisfy the following criteria: outlines the Association's priorities for service delivery and an associated budget for the following year; be responsive to the Community's needs and reflective of the Association's financial capabilities; and meets the mandate of the Association as outlined in its bylaws;

LOC Clause 15.4 Within ONE (1) YEAR of the Commencement Date, the Association agrees to submit to the City a Business Plan approved by the Association's Board of Directors, in order to facilitate and organize the proper distribution of resources to meet demonstrated community needs.

LOC Clause 15.5 The Association shall re-submit an updated Business Plan throughout the remainder of the Term upon the expiration of the then current approved Business Plan or upon the expiration of FIVE (5) YEARS, whichever event comes first.

Lifecycle Study

LOC Clause 11.2 - Within ONE (1) YEAR of the Commencement Date, the Association agrees to obtain and submit to the City a Lifecycle Study for the Lands and Facility in order to facilitate the repairs and maintenance of the same.

LOC Clause 11.3 The Association shall re-submit an updated Lifecycle Study every FIVE (5) YEARS throughout the remainder of the Term.

Annual returns, charitable returns, bylaws

LOC Clause 14.6 The Association shall comply with all provisions of the *Societies Act*, as amended, and, shall provide a record of any changes to its bylaws or articles of association to the General Manager within THIRTY (30) DAYS of those changes being registered.

LOC Clause 14.7 The Association shall submit to the City annual proof of filing in the Alberta Corporate Registry which indicates that the Association remains a non-profit society in good standing under the *Societies Act*. (*Societies Act* requires submission by the month following the incorporation month of the Society)

LOC Clause 14.8 If the Association is a registered charity under the *Income Tax Act (Canada)*, the Association shall submit to the City annual proof of filing of the Association's charitable tax returns which indicates that the Association remains a charity in good standing under the *Income Tax Act (Canada)*. (*Must submit within 6 months of fiscal year end*)

2/year meeting

LOC Clause 15.6 The Association shall meet with their designated City Liaison at least twice per year throughout the Term in order to:

- a) discuss, review and create action plans for the Association's priorities with reference to the Association's current Business Plan; and
- b) review the Association's Lifecycle Study and the status of the repairs and maintenance to the Lands and Facility completed to date.

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○ CovePark Square



CCSD (Linda Wellman)

- Busy with drive-thru grads and wrapping up the school year
- Approved annual budget for the next year, significant deficit
- Changes to transportation policy, increased walk distance and increased transportation cost for family with more subsidies available
- Busy with the new proposed curriculum, in talks

Guests

- 3 New summer staff introductions

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Standing Committee	Sub-Committee/Team	Updates	Motions & Actions								
Executive Update		Update: Status of a Board of Director	MOTION: Be it resolved that the NHCA remove the Director as director of the board. All in Favor, None Opposed, Motion Carried								
Office		<ul style="list-style-type: none"> Vivo is re-opening facility for the public on Monday, June 28th. We will re-visit our re-opening plan during the week of July 5th. Yana is off next week, June 28-July 4 									
Finance	Director										
	AGLC	<ul style="list-style-type: none"> updates 									
	Grants	<ul style="list-style-type: none"> updates 									
	Creating Coventry	Off-Leash Parks - Coventry Hills Engage									
	Director	<ul style="list-style-type: none"> Update: Good Food Box: For June order, we had 44 (x2 more than in May) orders with the following break-down: <table border="1"> <thead> <tr> <th># Families</th> <th># Children</th> <th># Adults</th> <th># Seniors</th> </tr> </thead> <tbody> <tr> <td>39</td> <td>70</td> <td>79</td> <td>7</td> </tr> </tbody> </table> <ul style="list-style-type: none"> 4 families received free food boxes thanks to our Provincial funding! 	# Families	# Children	# Adults	# Seniors	39	70	79	7	
# Families	# Children	# Adults	# Seniors								
39	70	79	7								
Projects & Programs	Sports & Ice Rinks	<ul style="list-style-type: none"> Soccer still have 70+ spots open for kids Field hockey, brand new program for kids Slo-Pitch, 4 teams registered 									

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	Newsletter	<ul style="list-style-type: none"> Continue to have a core base of repeat advertisers who have been with us long term but just to give some idea of new advertisers who appreciate the digital version here is a list of all the news advertisers we have had in past year that came from soliciting through in person meetings, Social Media solicitation, Great News and Suburban Journals contacts to bring over and various other sources: <p> Best Bet Lawn CIWA Yvonne's Delightful cakes Gurbir election ad Kumar Sharma Election ad Nate Pike Brent Trentholm Canadian Pizza Unlimited Calgary Registry Kinderhouse Optimal Tech Phoenix Massage Edward Jones Dog walking Cleaners on the Go Dang good carpet cleaning B and P upscale boutique Lash Lounge by Tanz Sunburst Counselling AB Flooring Bow Valley Tree Service Metta Yoga Norwex Heart To Home meals Agents Own realty Sobeh's Care Byte Tools </p>	
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		<ul style="list-style-type: none"> ○ Marble Slab will come on for the contest we spoke about where first 10 kids to colour and send back photo to us get a free kids cone! ○ Photography seems to be the biggest interest for people as many are sending in their photos monthly. 	
	Arts & Crafts	<ul style="list-style-type: none"> • Update: Arts & Crafts is in the planning stages of a variety of programs and projects 	
	General Events	<ul style="list-style-type: none"> • AGM Feedback questionnaire, Analysis of responses No Report 	
	Director:	<ul style="list-style-type: none"> • Marketing Calendar - File for AHIH, Arts & Crafts, Harvest Hills • Questionnaire for migration to MS TEAMS • Social Media Audit - Discussion, Action Points, Mission Statements, Goals, KPIs 	
	Government Relations	<ul style="list-style-type: none"> • Upcoming federal election? • Working to possibly organise forums for the community 	
	Volunteer Relations	<ul style="list-style-type: none"> • Update: • These Committees/Portfolios currently have VACANT Leadership roles and needs to be addressed: <ul style="list-style-type: none"> • Standing Committee: Projects & Programs • Ad Hoc Committees: <ul style="list-style-type: none"> ○ Fund Development ○ Business Relations ○ Partner Relations ○ Facilities 	



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		<ul style="list-style-type: none"> Teams: <ul style="list-style-type: none"> Procurement General Events At Home In the Hills (AHIH) Community Liaisons These Committees/Portfolios currently looking for new Leadership individuals: <ul style="list-style-type: none"> Ad Hoc Committees: <ul style="list-style-type: none"> Newsletter Sports & Ice Rinks Volunteer Relations Member Relations Teams: <ul style="list-style-type: none"> Sponsorships Donations Please contact the Executive Director and 1st VP to coordinate which Committee you would like to lead 	
Community Relations	Member Relations	<ul style="list-style-type: none"> Created Member Journey Map - understanding member experience and our connection with the members throughout all the stages As of June 20 - 417 paid members 	
	Business Relations	<ul style="list-style-type: none"> Beddington Bottle Depot has inquired to sponsor the gardens-if it works for this year we will see if gardeners want this and if timing works-if not we can look at next year. We were able to get Northern Hills Dental on the Field Hockey jerseys as sponsor. Bottle Recycling for Country Hills Golf Club resulted in approx. \$400 for past month. Benjamin Moore Northmount sponsored gardens for the paint and supplies they need (\$350) for a an kind sponsorship of ads in our newsletter. 	

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		<ul style="list-style-type: none"> Working on Partner Relations in the Sub Committee-first meeting set for Jun 29th so more updates to come after this meeting 3 more Business memberships have been purchased in past 2 weeks. 	
	Director	Tim Hortons planning a second lane at drive-thru	
	Beautification	<ul style="list-style-type: none"> ING closed before we had time to gather information and submit for 2021. Still collecting quotes. Survey was successful with over 250 residents responding – it is very clear that new entry way signs are desired. Survey Results below: Coventry Hills Beautification Initiative <div> <div>259 Responses</div> <div>05:30 Average time to complete</div> <div>Closed Status</div> </div> <p>1. Do you feel a sense of pride when you enter the neighbourhood of Coventry Hills?</p> <p>Insights</p> <div> <div>Yes 83</div> <div>No 176</div>  </div> <p>2. If these signs are improved, would you feel an increased sense of belonging to the community?</p> <p>Insights</p> <div> <div>Yes 224</div> <div>No 35</div>  </div> <p>3. If these signs are improved, would you feel an increased sense of safety in the community?</p> <p>Insights</p> <div> <div>Yes 153</div> <div>No 106</div>  </div>	

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		<p>4. Thinking about the three entryway locations, what do you feel would be the most valuable improvement:</p> <ul style="list-style-type: none"> New "Coventry Hills" sign: 181 Fresh paint job: 134 Additional trees and shrubs: 127 Brick and mortar repair/wall re...: 168 Lighting: 157  <p>5. Location: Country Hills Blvd & Coventry Hills Blvd NE (NE corner)</p> <p>insights 259 Responses</p> <p>Latest Responses</p> <p>"Remove the green decore, add new fresh looking sing. More colourful..."</p> <p>"New point, new sign, new landscaping"</p> <p>"Fence needs to be painted, sign needs to be replaced."</p> <p>6. Location: Country Hills Blvd & Coventry Blvd NE (NE corner)</p> <p>insights 259 Responses</p> <p>Latest Responses</p> <p>"This one needs a whole new sign and landscape. "</p> <p>"New signage, new landscaping "</p> <p>"Need to trim down shrubs and trees around the sign so you can actua..."</p> <p>7. Location: Country Hills Blvd & Coventry Blvd NE (NW corner)</p> <p>insights 259 Responses</p> <p>Latest Responses</p> <p>"Repair, refresh. Either put the green sign up or fix the landscaping. I w..."</p> <p>"New signs and new landscaping "</p> <p>"Remove shrubs in front of sign. "</p> <p>8. Would you like to join the team and take part in this project?</p> <ul style="list-style-type: none"> Yes: 44 No: 215  <p>9. Please enter your name</p> <p>insights 44 Responses</p> <p>Latest Responses</p> <p>10. Please enter your email</p> <p>insights 44 Responses</p> <p>Latest Responses</p> <p>11. Please enter your phone number</p> <p>44 Responses</p> <p>Latest Responses</p>	
	Gardens	<ul style="list-style-type: none"> Vetting new LOC locations in Panorama 	
	Harvest Hills Hub	<ul style="list-style-type: none"> Setting up the registration for Hula Hoop in-person program at the Hub, extended into September All the events from last month are still ongoing 	

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Planning & Development		<ul style="list-style-type: none"> Putting together a plan to use remaining grant funding 	
		Board went in camera at 7:48pm.	
		A Motion to Adjourn was called at 9:00 pm. All in Favor, None Opposed, Motion Carried	