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Northern Hills Community Association

April 21, 2021

GUEST UPDATES	NO REPRESENTATIVES PRESENT FOR THIS MEETING
NPC (Angela Williams)	<ul style="list-style-type: none"> • Rule change to allow digital delivery of meetings and minutes approved retroactive to Aug 15 2020. • Financial Literacy Coach with The Federation of Calgary Communities available for free until Dec 2021. • 2021 Q1 submissions for COVID-19 Relief Fund deadline May 16. • Activate YYC 2021 Grant is open for submissions. Lots of other useful information: Full NPC April Report

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**Northern Hills Community Association
Neighbourhood Partnership Coordinator Board Report**
April 2021

Organizational Development

Update – online voting and meetings

[Bill 53: the Service Alberta Statutes \(Virtual Meetings\) Amendment Act 2021](#) has received Royal Assent on March 26, 2021 and is **effective retroactively from August 15, 2020**. The updated rules now allow organizations the option of providing meeting notices, conducting meetings, and holding votes using digital technology. If organizations want to meet and vote in-person, or if their bylaw allows for online meeting and voting, **no changes are required**. A bylaw change is required **ONLY if your bylaws expressly prohibit** such actions as meeting and voting electronically.

Financial Management

Financial Literacy Coach with The Federation of Calgary Communities

The Federation has hired a Financial Literacy Coach and his services are free until December 2021.

Free help is available:


- Are you seeking to understand and know how to read financial statements presented to you at your board meetings?
- Do you want to understand the implications of numbers on the financial statements?
- What about, being much more confident about approving the financial statements?
- Do you want one-on-one support sessions that addresses your questions about financial accounting, reporting, internal control, and other financial matters?
- Following the conclusion of your organization's external audit, are you asking what next and how do you resolve the various issues your auditors have raised?
- Are you required to submit cashflow projections to support a funding request? Or possibly, finding it challenging to produce performance reports to your donors or funders about a previous grant?

Crunching the numbers or even knowing what they say, can be daunting for non-accountants. The Financial Literacy Desk at the Federation of Calgary Communities can help you with these issues. Please reach out to Stephen by email to help@calgarycommunities.com or by a phone call to (403) 244-4111 ext. 228



You could also complete the needs assessment form [here](#) to help articulate your needs. Once the form is completed, he will review your submission and then reach out to you for an initial meeting. He will then propose a plan to tackle your greatest needs.

Grants

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Letters of Municipal Opinion	If applying for CFEP (or any other grant) which requires a Letter of Municipal Opinion, please send the request to your NPC as early as possible to gain the appropriate signatures. A minimum of two weeks would be preferential.
COVID-19 Relief Fund	Applications are open for the 2021 Q1 submissions – up to 75% of non-negotiable expenses that the NHCA incurred during that time. Deadline for submission is May 16, 2021.
ActivateYYC 2021	ActivateYYC 2021 is here and ready for project submissions! This is your opportunity to activate movement and empower your community. ActivateYYC 2021 is a reimbursement microgrant program that will provide 30 microgrants – 20 \$1,000 and 10 \$3,000 grants – to walking initiatives that are unique, vibrant, and fun. The application deadline is May 23, 2021 .
License of Occupation	
New LOC boundaries (Coventry maps)	The revised boundaries for the NHCA’s current LOC have been complete – I am waiting on the agreement from Law and will forward as soon as I receive!
Connecting City Resources	
Joint Use and Planning Agreement	The City of Calgary is modernizing the Joint Use and Planning Agreement between The City, Calgary Board of Education, Calgary Catholic School District and the Consiel Scolaire FrancoSud. The Joint Use and Planning Agreement guides how we utilize, plan and develop joint use sites. The original agreement was created in 1985 and is in need of an update. Engagement runs from April 5 to 23 at www.engage.calgary.ca/JUPA .
Invasive Zebra Mussels found in Moss Balls	Live zebra mussels (<i>Dreissena polymorpha</i>) have been detected in moss (marimo) balls being sold at various plant and pet stores across Alberta. If you purchased a moss ball after January 1, 2021, it must be destroyed. https://open.alberta.ca/publications/alert-zebra-mussels-in-moss-marimo-balls . It can be destroyed by placing in a plastic bag and freezing for at least 24 hours or placing in boiling water for at least 1 minute and allowing to cool. Afterwards, dispose of destroyed moss balls and packaging in a sealed plastic bag in your household garbage.
TLC Kits	The Litter Cleanup (TLC) kits will be available for pick up at a variety of facilities beginning April 1. Please see TLC Kits (calgary.ca) for details.
Compost for Community Gardens	The City of Calgary is offering up to 10 cubic yards of Screened Category A compost to all community gardens in Calgary that can be used as a soil amendment for vegetable and flower beds. Please note this is separate from compost giveaway events for residents. If your community garden is interested, please complete the community gardens compost request form and email form to both contacts on the request form. Once the application has been received, a City representative will contact the community organization to schedule the pickup of the compost. Organizations are responsible for arranging a transport vehicle to pick up the compost from one of the following locations: <ul style="list-style-type: none"> • East Calgary Waste Management Facility – 3030 68 St SE

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		<ul style="list-style-type: none"> • Spyhill Waste Management Facility – 11808 69 St NW <p>Please note:</p> <ul style="list-style-type: none"> • Compost is loose, no bags or totes will be provided. • Limited quantities of compost are available. • Pickup location will be assigned by a City representative. <p>Loading Requirements:</p> <ul style="list-style-type: none"> • Organizations picking up small volumes of compost in personal cars, trucks or trailers will need to bring their own shovels and containers/tarps for loading purposes. • Organizations picking up large volumes of compost can contract a tandem truck and request that The City of Calgary staff use a Wheeled-Loader or Skid Steer to load the compost. 	
		<p>Workshops & Learning Opportunities – Federation of Calgary Communities</p> <p>Table Talk - Calgary Metropolitan Region Board (CMRB) – Tuesday April 27 GST for Charities – Wednesday April 28 Orientation to the Planning Process – Tuesday May 4 Lunch-n'-Learn – Choosing the right social media platform – Thursday May 6 Activate YYC Workshop 1 – Thursday May 6 Activate YYC Workshop 2 – Saturday May 8 Table Talk SWOT Analysis – Tuesday May 11 Occupational Health and Safety – Wednesday May 12 Activate YYC Workshop 3 – Thursday May 13</p> <p>To register and view all online/virtual workshops and sessions visit calgarycommunities.com/our-events/</p>	
Standing Committee	Sub-Committee/Team	Updates	Motions & Actions
Executive Update		<ul style="list-style-type: none"> • Director re-election/transition status • Discussion on a Director's status • Potential new directors • President transition process discussion • Stoney 1 motion/policy 	<p>A Motion was made: "BE IT RESOLVED THAT the NHCA elect Fadi Katto and Devon Lowe as Directors-at-Large"</p> <p>All in Favor, None Opposed, Motion Carried</p>

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		<ul style="list-style-type: none"> ED Signing authority discussion - AGLC restricts signing authority to 2 volunteer directors 	<p>A Motion was made: “BE IT RESOLVED THAT the NHCA recognizes the Stoney 1 area and Aurora Business Park to be within the operational area of the NHCA by its own governing policies.” All in Favor, None Opposed, Motion Carried</p>
Office		<ul style="list-style-type: none"> Update: <ul style="list-style-type: none"> Vivo has started the construction, parking is restricted Active memberships have been moved to new membership management software Powerup Notice of Service Cancellations with previous membership software and merchant provider have been communicated Website work on Moqup - Revision, Content 	
	IT	<ul style="list-style-type: none"> Computers for auction/sale Questionnaire Design for Committees Migration to Teams platform 	
Finance	Director: Asim		
	AGLC (Chris)	<ul style="list-style-type: none"> Update: AGLC will need an Executive Update Submitted ASAP after AGM 	
	Grants (Chris)	<ul style="list-style-type: none"> Verbal Confirmation of additional funding for Emergency COVID-19 Social Services Support Grant 	

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		<ul style="list-style-type: none"> • Verbal Confirmation of Canada Summers Jobs Funding • April 22nd Board Working Group Meeting for CIP Operating Grant - Organizational Development Section • Thank you to our volunteer grant coordinators for their work on writing the CIRA Grant as well as SPRY and AHIH for their collaboration on this time sensitive grant 	
	Director	<ul style="list-style-type: none"> • Update: Keep delivering Good Food Box program to the community 	
	Sports & Ice Rinks (Leah)	<ul style="list-style-type: none"> • Update: <ul style="list-style-type: none"> ○ Working on kids programs (soccer & field hockey) and launch of adult slo-pitch program ○ Most preschools and daycares and a few K-6 schools took in our soccer/field hockey flyers to give out to kids ○ Bottle Depot is coming on as a monetary sponsor for kids soccer program. Possibly a sponsor as well for slo-pitch. ○ Northern Hills Dental will sponsor kids soccer/field hockey for all sessions up to a certain dollar value with possibility of a little extra if needed. 	
Projects & Programs	Newsletter	<ul style="list-style-type: none"> • Update: <ul style="list-style-type: none"> ○ Newsletter continues to have new advertisers 	

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	AHIIH	<ul style="list-style-type: none"> Update: Looking for Director to lead this portfolio Relatively good turnout for the tax clinic this year! A successful remote clinic. 	
	Arts & Crafts	<ul style="list-style-type: none"> Update: Looking for Director to lead this portfolio A Director would like to use the NHCA Zoom account for Friday night Arts and Crafts 	
	General Events	<ul style="list-style-type: none"> AGM Meeting 2020-2021, April 28 Panorama walk festival in June, charrette April 23 Community Cleanup May 9 (Mothers Day) <ul style="list-style-type: none"> Food donation for the Community Clean-up provided by MLA Yassen's office and waiting on First Calgary to see if they can supply paper shredding truck for the event. Virtual Jane's Walk (FCC) 	
	Director:	<ul style="list-style-type: none"> Marketing Calendar process and review, next steps - Motion to approve 	
	BSC	<ul style="list-style-type: none"> Update: new communities coming on board consistently 	
	Government Relations (David)	<ul style="list-style-type: none"> Update: Ward 3 communications 	
Community Relations	Volunteer Relations	<ul style="list-style-type: none"> Update: Looking for Director to lead this portfolio 	A Motion was made: "BE IT RESOLVED THAT the NHCA adopt the Social Media Policy as presented."

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			All in Favor, None Opposed, Motion Carried
	Member Relations	<ul style="list-style-type: none"> Update: Looking for Director to lead this portfolio 	
	Business Relations (Director:David)	<ul style="list-style-type: none"> e-Scooter pilot - ScooterShare? Looking for Director to lead this portfolio A couple new Business member plus memberships this month- still working on a Business Max option for advertisers 	
	Beautification (Tara)	<ul style="list-style-type: none"> Update: Urban Forestry update Trees on Coventry Hills Way 311 for areas that need trees - educational campaign on SM Sign repair plan in Coventry 	
	Gardens (Amanda)	<ul style="list-style-type: none"> Update: Volunteer Gardening Workshop April 29, another to follow in the fall. Have gotten new fencing quotes for 2021, quite a bit higher than last year Looking for more capital funding for replacement seating, pergolas, and maintenance on the sheds and compost bins for both gardens. <ul style="list-style-type: none"> Harvest : Pergola , seating x 2 , new shingles for shed , paint for shed, motion lights Coventry: Pergola, lumber for compost bin maintenance, motion lights Received donations for the Coventry and Harvest Gardens from Home Depot and Canadian Tire. 	

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<p>Planning & Development</p>	<p>HHH (Tamara)</p>	<ul style="list-style-type: none"> • The Harvest Hills Community Hub has completed a repair involving replacing the doors on our Little Library Box. Thank you to a volunteer for volunteering his time and expertise. • We are looking forward to hosting three events this season: • A Plant Exchange in conjunction with the North Hills Garden Group on June 6th 1:30pm – 3:30pm at the HH Community Gardens. • A limited run of 4 Hula Hoop classes instructed by HH resident Daniella Duenas in July. Hoping to start registration through the NHCA office on June 1st, 2021. • A Maker’s Market on August 21st, 2021 5pm - 9pm @ Harvest Hills Hub park space (178 Harvest Glen Way). This event will be free to makers and shoppers and open to all general public. We would love to have NHCA representation there. 	
	<p>Mural (committee)</p>	<ul style="list-style-type: none"> • Update: Mural Committee recommendation: <ul style="list-style-type: none"> ○ Review what has happened since last board meeting (Tamara) ○ Recommendation: motion 	<p>A Motion was made: “BE IT RESOLVED THAT the NHCA will approach homeowners in Coventry Hills to gain insight into interest in sign repair.” All in Favor, None Opposed, Motion Carried</p>
			<p>A Motion was made: “BE IT RESOLVED THAT the NHCA increases the budget for the community gardens to</p>

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			<p>\$15,000 for this year from AGLC funds." All in Favor, None Opposed, Motion Carried</p>
	Tamara	<ul style="list-style-type: none"> Update: Participants at Home Based Business workshops offer to submit info for business directory 	
			<p>A Motion was made: "BE IT RESOLVED THAT Based on the recommendation of the NHCA mural committee, the NHCA will not proceed as a stakeholder in the "Northern Hills Mural Pathways Community Project" at this time." Ian McAnerin has abstained. All in Favor, None Opposed, Motion Carried</p> <p>A Motion was made: "BE IT RESOLVED THAT the NHCA apply for the Inspiring Neighbourhoods Grant." All in Favor, None Opposed, Motion Carried</p>
MOTION TO ADJOURN		<p>A Motion to Adjourn was called at 9:38 pm. All in Favor, None Opposed, Motion Carried</p>	