



SERVICE WE PROVIDE

- 2018 simple tax filing and submission (note that we are only providing 2018 filing at this time)

To be eligible to use our services, you must **have a simple tax situation and meet the following income thresholds:**

Family size	Total family income maximum
1 person	\$35,000
2 persons	\$45,000
3 persons	\$47,500
4 persons	\$50,000
5 persons	\$52,500
more than 5 persons	\$52,500 plus \$2,500 for each additional person

We are **NOT** able to file taxes for clients with the following situations:

- Self-employed or have employment expenses
- Have rental income
- Have interest income over \$1,000
- Have capital gains or losses
- Have foreign property
- Have filed for bankruptcy
- Deceased persons

COME IN PERSON DURING OUR CLINIC HOURS WITH THE FOLLOWING:

- A valid government issued photo identification
- A copy of your 2017 Notice of Assessment
 - For more information about obtaining your 2017 filing information, please see: <https://www.canada.ca/en/revenue-agency/services/tax/individuals/topics/about-your-tax-return/a-copy-your-notice-assessment-reassessment.html>

or call the CRA individual hotline at: **1-800-959-8281**

- All of your T Slips and any other receipts and expenses which you would like to file for
 - Find out more about what you can declare here:
 - T – Slips (Income): <https://www.canada.ca/en/revenue-agency/services/tax/individuals/topics/about-your-tax-return/tax-return/completing-a-tax-return/tax-slips/understand-your-tax-slips.html>
 - Deductions: <https://www.canada.ca/en/revenue-agency/services/tax/individuals/topics/about-your-tax-return/tax-return/completing-a-tax-return/deductions-credits-expenses.html>

Community Tax Clinic 2019

Northern Hills
Community Association



- If you are married or in a common-law relationship, we recommend that you file together, otherwise, please bring your partner's 2018 declared income total (as listed on Line 150 on their T1 return)
- Please ensure you have brought all your documents to the clinic walk-in. We are unable to hold a file or any documents if there are missing slips or information. If you have any questions, please visit us during our clinic hours, or email ahih@nhca.ca

Please Note:

We are community members volunteering to assist you in inputting and submitting your 2018 tax file to CRA. We are not able to provide professional consultation, advice, or information regarding your personal tax situation.

For more information and guidance, please see: <https://www.canada.ca/en/services/taxes/income-tax/personal-income-tax/doing-your-taxes.html> , contact the CRA directly, or speak to a professional tax service.